Commission on Information Management (IMC)
from October 27, 2006 Meeting

		MOTION AFFIRMATIONS			
Ref#	**VOTE**	**MOTION**	**2006**	**COMMENTS**	
1	Minutes	To approve the 9/15/06 IMC Meeting Minutes.	Approved unanimously		
2	Motion	Commisisoner Lutz will draft a letter for submittal to the new Governor, and cc the new Chief of Staff, recommending retention of both John Picanso, State CIO, and Mark Weatherford, State CISO.	Approved unanimously		
3	Motion	All OSPB approved IT budget requests were presented by OSPB and OIT in priority order, voted on, and approved.	Approved unanimously	See 10/27/06 IMC Monthly Meeting Minutes for details.	

		ACTION ITEMS			
Ref#	**IMC Subcommittee**	**CURRENT ACTION ITEMS**	**DISPOSITION**	**[INITIATOR] / COMMENTS**	**Tracking# (yyyy-mm_#)**
1	OIT	OIT contact Barb Card, Director of Gov's Board & Commissions, regarding continuation of private sector members on IMC under new Administration.	Completed	On 10/30/06 Chairman Picanso emailed to the IMC the Governor's Boards & Commissions statement that private sector members wil continue to serve on the IMC once the new administration is onboard.	2006-10_#9
2	OIT	OIT email to the IMC the draft Transition Plan for review and feedback to OIT within one week.	Completed	On 11/6/06 Chairman Picanso emailed to the IMC the OIT Transition Plan.	2006-10_#8
3	OIT	OIT email to the IMC the OIT and CISO Disaster Recovery Policies for review and feedback to OIT within one week.	Open	The OIT DR policy will be reviewed against the CISO DR policy to determine if the CISO policy should supersede the OIT policy.	2006-10_#7
4	OIT	OIT schedule meeting with CIO Forum on November 9th focused on SB06-063 IT project certification and training processes.	Completed	On 11/3/06 Chairman Picanso sent an email to the IMC requesting their presence at the 11/9/06 CIO Forum Meeting in which OIT will present at 1:30pm. Cyber Security will present at 2:30pm.	2006-10_#6
5	OIT	OIT email to the IMC and agency CIOs on 10/27/06 the draft Project Management Policy and PM Certification process documents Plan for review and feedback to OIT within two weeks.	Completed	On 10/28/06 Chairman Picanso sent all documents to the IMC for review and feedback.	2006-10_#5
6	OIT	OIT schedule IMC JOINT Subcommittee Meetings on a QTRLY basis for CY2007 IMC Schedule and invite all IMC members to attend.	Completed	CY2007 IMC Meeting Schedule includes Quarterly meetings for the IMC Joint Subcommittee.	2006-10_#4

Ref#	IMC Subcommittee	CURRENT ACTION ITEMS	DISPOSITION	[INITIATOR] / COMMENTS	Tracking# (yyyy-mm_#)
7	**OIT**	State CIO, immediately after Nov. 7, 2006 election, address with the new administration's Chief of Staff a request that all new executive directors with major IT projects present to the full IMC.	Open		**2006-10_#3**
8	OIT	OIT clarify with legislative staff specifically which legislative committees OIT is to submit a report to in compliance with the SB06-063 requirement.	Open	[Senator May] SB-063 requires OIT to submit a report on agency compliance with SB-063 requirements to the JBC and legislative committees by February 1, 2007.	**2006-10_#2**
9	OIT	OIT confirm IMC/SIPA/CIO Forum Partnership Meeting at the CIMA Conference on Wednesday, November 29, 2006 from 3-5pm at the Cheyenne Mountain Resort in Colorado Springs. The November 17th IMC Monthly Meeting will remain as scheduled.	Completed	[Chairman Picanso] Chairman Picanso confirmed this meeting with the CIMA Director, Tina Montoya, and sent notification to the IMC on 10/31/06.	**2006-10_#1**
10	OIT	OIT will develop a policy on website domain naming that will require agencies to use the right side of Colorado.gov for their domain name.	Completed	[Commissioner Malinowski] On 11-2-06 Chairman Picanso distributed the approved policy to IMC, SIPA and CIO Forum members.	**2006-09_#3**
11	OIT	OIT will request an update from the Department of Personnel and Administration regarding the e-Procurement legislation and on-line auctions.	In-Progress	[Senator May] OIT staff has contacted State Purchasing Director, Kay Kishline, and requested a written response to this request.	**2006-09_#2**
12	OIT	OIT request the IMC Subcommittees look into agency IT procurement processes and their use of the IT Chart of Accounts that reflect specific acquisitions of IT products and/or services.	Open	[Commissioner Rippy]	**2006-09_#1**
13	IMC	Commissioner Malinowski will send the DPA-DoIT transition plan to the OIT and IMC for review, and will draft a letter for communicating IT transition to each campaign office and send that to the IMC.	In-Progress	[Commissioner Malinowski} The Commission recommends OIT provide both campaign offices with an IT transition letter. Chairman Picanso and Commissioner Malinowski are scheduled to meet soon to finalize the IT transition letter.	**2006-08_#3**
14	IMC	OIT continue to evolve the IMC Monthly Project Dashboard and discuss project status and metrics with agencies.	In-Progress	[Commissioner VanDerSchouw] OIT has begun internal discussions and will schedule a meeting with the agency CIOs in the near future.	**2006-07_#2**
15	IMC	OIT will more formally organize the Architectural Review Scorecard (ARS) data from agency DITP's and provide to the Commission.	In-Progress	[Chairman Picanso] OIT staff will review this in the August 2006 EA Subcommittee Meeting.	**2006-07_#4**